

Report Form for an Event or Activity

Faculty..... Academic year..... Semester..... Unit supervisor

Event					Activity						
Conferences		Exhibition		Forum	Visit	Course	Workshop	Symposium	Competition	Lecture	Meeting with a public figure or businessman

The Field

Vocational training		Job qualification		Entrepreneurship Qualification		Postgraduate qualification		Distance qualification		Develop personal skills	
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Details

Address		General Objective		Detailed Goals and Acquired Skills		Description
The Executing Entity	Coach	Participating entity (if any)		Place	Date	Time

News link:

Satisfaction of students and graduates				Attendance number				
	Very high	High	Moderate	Low	Very low			
About the event/activity						Students	Excepted to graduate	Alumni
About the trainer or lecturer (if any)								