



Form: ST-05

### Evaluation Checklist for the ST Presentation

Student Name		PIN number	
Training Organization			

No.	Evaluation Item	Score
<b>Scoring system: 0 = Not exist/acceptable, 1 = Weak, 2 = Acceptable, and 3 = Good 4 = Excellent</b>		
<b>(I) Presentation Material</b>		
1	Is the presentation established in the sandwich format (Title slide, Introduction, Main Body, Conclusion)?	
2	To how extent the presentation reflects what was learned and practiced?	
3	How do you rate the presentation style and readability?	
4	How do you rate the written English of the presentation?	
<b>(II) Presenter's Approach</b>		
5	Verbal communication (ability to effectively describe internship experience and project)	
6	Non and Para verbal communication (eye contact, time management, confidence, vocal quality, appropriate gestures, posture, etc.)	
7	How do you rate the student's ability in handling questions and discussions in English?	
<b>(III) Presenter's Background</b>		
8	How do you rate the student's ability to relate the training program to the engineering course(s)	
9	How do you rate the student's background in the relevant course(s) for his training program?	
<b>(IV) Presenter's Technical Experience</b>		
10	Realization of the training company (Management approach, scope, product, overall production facilities, ...)	
11	Ability to analyses the process and technical aspects for the training activities	
12	Demonstration of daily tasks as per schedule and evidence of participation	
13	Any challenges and case studies discussed with solutions and lessons learnt	
14	Using appropriate terminology and demonstrate ability for professional practicing	
15	Overall quality with accurate interpretation of information	

Final Mark for the ST Presentation			
Evaluator Name		Final Mark	( )
Evaluator Signature			

Date: / /